



National Highways & Infrastructure Development Corporation Limited
(A Public Sector Undertaking under the Ministry of Road, Transport & Highways, Govt. of India)

3rd Floor, PTI Building
4, Parliament Street
New Delhi-110001

F.No. NHIDCL/HQ/Admn/Misc

Dated: 14.01.2020

ADDENDUM

Sub: Short Tender Notice for Selection of Agency/ Agencies for Supply of Diaries of year 2020 in NHIDCL

Reference Short Tender Notice dated 10.01.2020 for Selection of Agency/ Agencies for Supply of Diaries of year 2020 in NHIDCL dated 10.01.2020.

The Scope of Work and Financial Bid Form have been slightly modified to make the specifications more precise and clear. The revised scope of work and Financial Bid Form are as under:

1. SCOPE OF WORK

“To print and supply 3000 Executive Diaries of year 2020 of high quality*

- Pages : 200.
- i. Single page for each date
 - ii. Company information and other data in about 12 pages, in the beginning of the Diary.
 - iii. Provision for calendar 2019, 2020 and 2021 as well as year planner, etc. approx 12 pages
- Size : 245x 180 mm.
- Print : 2 Color for inner pages. Company and General information in 04 colour.
- Paper (inner pages) : 80 GSM Maplitho Natural (Fine Quality)
- Covers : Front and back cover to be hard bound (leather cover),
Foil printing with dye for covers at front and back.

Note: Design for Logo and other material for general page shall be provided by NHIDCL in print ready file.

The above requirement is tentative and is subject to actual requirement as may be decided by NHIDCL.

For reference: Sample of the Diary is available in NHIDCL, office of DGM (A), 3rd Floor, PTI Building, Parliament Street, New Delhi

Please note that the rates quoted shall be for the purpose of ascertaining the L-1, however, the payment shall be made on pro-rata.”

2. FINANCIAL BID

1. Name of tendering Company/ Firm/ Agency:

S.No.	Details of work	<u>Rates quoted exclusive of taxes for Printing and Supply per copy of Diary of year 2020 (in Rs.)</u>
	<p>"To print and supply 3000 Executive Diaries of year 2020 of high quality"</p> <p>Pages : 200. i. Single page for each date ii. Company information and other data in about 12 pages, in the beginning of the Diary. iii. Provision for calendar 2019, 2020 and 2021 as well as year planner, etc. approx 12 pages</p> <p>Size : 245x 180 mm.</p> <p>Print : 2 Color for inner pages. Company and General information in 04 colour.</p> <p>Paper (inner pages) : 80 GSM Maplitho Natural (Fine Quality)</p> <p>Covers : Front and back cover to be hard bound (leather cover), Foil printing with dye for covers at front and back.</p> <p>Note: Design for Logo and other material for general page shall be provided by NHIDCL in print ready file.</p>	

Please Note:


1. The contents and print ready copy shall be provided by NHIDCL.
2. The tentative requirement of Diaries of year 2020 is 3000 which may increase or decrease.
3. The diaries to be supplied within 07 days of supply order (in partial modification of 5 days earlier notified), failing which penalty of Rs. 2,000/- for each day of delay and cancelation of SO along with forfeiture of EMD, if the material is not supplied by 10th day from placing of Supply Order.
4. For reference: Sample of the Diary is available in NHIDCL, office of DGM (A), 3rd Floor, PTI Building, Parliament Street, New Delhi
5. Please note that the rates quoted shall be for the purpose of ascertaining the L-1, however, the payment shall be made on pro-rata.
6. The amount so quoted should include all liabilities of the agency towards delivering the item at NHIDCL. Please note no separate conveyance/ transportation charges etc. shall be admissible.

Signature of Authorized Person(s)

Date:
Place:

Name:
Seal:

All other terms and conditions of the short tender document remain the same.


(S P Sanwal)
DGM (Admn)